



AUTO-ENROL BURDEN?

Vintage Corporate is an employee benefits consultancy firm specialising in workplace pensions and the corporate market.

We have the in-house expertise to provide you with a full advisory and administration system for your workplace pensions Auto-Enrolment solution.

You'll have complete peace of mind from knowing that you are fulfilling all of your workplace pension obligations in a cost effective way.

To find out how we can help you, please contact our Business Development Manager, Shaun Moran on **020 8371 5232** or email smoran@vintagecorporate.co.uk

As part of our Comprehensive Service we will:

- Evaluate and advise on any existing group pension schemes
- Source and setup an Auto Enrolment compliant pension scheme most suitable for your business
- Provide you with communications / marketing material to inform your employees all about Auto Enrolment
- Assist with assessment i.e. which staff are "eligible", "non eligible" and "entitled" workers
- Reconcile monthly payroll schedules
- Run a "pre-staging" assessment
- Upload monthly contributions onto chosen providers site
- Process new joiners / leavers
- Process opt-ins and opt-outs
- Assist with HMRC Registration (Declaration of Compliance)
- Annual report & review
- Employer / Employee telephone helpline & email hot desk
- Inform and advise of legislative changes
- Conduct annual scheme governance meetings to review overall Auto Enrolment compliance.